

CAPE TOURIST GUIDES ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING

held at the Groot Constantia Wine Estate
on Wednesday 9 April, 2008 at 17h30

Apologies

Siggi Aumann, Christine Bubenzer, Julie Clarke, Michel Coezien, Joop de Vente, Ian Dove, Rheina Epstein, Annie Forsey, Edward Foster, Madi Gray, Graham Johansson, Jasmin Johnson, Sonja Keschner, Judith Krohn, Bob Lohr, Virginia Miglietta, Steven Muller, Celeste Ponzi, Clare Stableford, Andre Stalder, Annelee Steyn, Storms River Adventures, Val Thomson, Ailsa Tudhope, Chris van Zyl, Mary-Ann Wenham, Louis Willemse, Joek Zumpolle.

Welcome

The Acting Chairman, Rienzi Beckett, stated that a quorum, required under the terms of the Constitution, was not present and rather than wait for possibly more members to attend asked if the meeting could continue. All present agreed that it should go ahead. He welcomed everyone, and thanked them for attending.

Adoption of the minutes of the previous year's AGM

The minutes of the Annual General Meeting of 17 April 2007 had been distributed to the members and discussed at a meeting of Exco following that AGM, at which time they were accepted and adopted.

Acting Chairman's Report

See attached full report. Rienzi added that the Christmas function at Uwe Koetter's had been great fun and asked if anyone could remember the name of the new Robin Island ferry – amidst much laughter and muttered efforts only one member remembered it was "*Seecoelulisike*".** Rienzi said the Newsletter needed interesting input from members and they should share their knowledge by submitting to Mary or Clare. He closed by saying that after 12 years of guiding he had decided to retire and wanted to thank everyone for their help and comradery, which had made it a very interesting time for him.

*** (At time of printing I am not sure this spelling is correct)*

Financial Report

See the attached report and balance sheet. The Treasurer reported on the Employment of Funds for the financial year ended 29 February 2008. The surplus for the year amounted to R27 000, comprising in the main higher interest received and a surplus between advertising revenue and the cost of printing and distributing the Directory. He was concerned about a drop in membership and whether for the coming year the printing and distribution costs of the Directory would be covered by advertising revenue. He thanked Clive Thorpe for setting up and distributing the Newsletter every month. He said we needed more members and should probably raise the subs. Many members present had done a lot of work in previous years to keep things running smoothly. Acceptance of the audited financial statements was proposed by Geraldine Berry and seconded by Peter Fisher. He proposed the continuation of using Neil Tedder & Co as the Association's auditor and this was seconded by Pippa Wordie.

Question from the floor: Members mostly seem to be older guides and we need to attract younger guides from the industry to join. Also, the organisation should not be creating surplus funds but should rather be using the funds for training and things that are a benefit to members.

Response: Surplus funds are necessary to provide a cushion for unforeseen day to day running expenses, and for the upgrading of secretariat equipment and systems as needs be. Even if the CTGA were to close

down, money would still be required to carry out the closure. Surplus funds had also accumulated due to the Exco not claiming expenses for their work, only the Secretary is paid.

Response from floor: Everyone should be rewarded for out of pocket expenses such as time and mileage etc.

Treasurer's response: Whilst desirable, Exco would need to look into the feasibility thereof

Election of Executive Committee for 2008/9

In terms of the Constitution the existing members all had to resign. Nominations had been received for six of the maximum six vacancies thus created, and in view thereof the need for a secret ballot was dispensed with, all those nominated were duly elected en masse. The Exco members for the ensuing year would be:

Terry Bingley, Peter Fisher, Clare Stableford, Leyann Wahl, Mervyn Davidson and Philip Coetzee.

Rienzi said the Exco members and the co-opted members had done a good job and had contributed to the organisation, in particular Jana Wilson with the advertising function of the Directory for the coming year. He requested members to take it upon themselves to organise mini educationals which would benefit fellow members.

Any other Business

- Members: Molly Wood would be joining and assisting her husband in a Christian Healing Retreat and Conference Centre at Hemel-en-Aarde Valley near Hermanus in July. He wished Molly success and expressed his gratitude for the support she had given to the CTGA in past years.
- Hertha Ruttman had been taken ill with cancer and has resigned. He wished her well and hoped the treatment would be successful.
- Mary von Hirschberg will be retreating to Swaziland and he wished her well in her future.
- Several colleagues had died during the course of the year, the last one being Evette Johnston, a former Chairperson, who was very well known in the tourism industry. Her funeral had been very well attended.
- Denise Dick said we need more members and felt the CTGA was not widely known to other tourist guides. She mentioned the flyer that should be given to all members to carry with them and pass on to other guides to encourage them to join. Emphasis should be on the benefits of joining the CTGA. Philip Coetzee asked why young guides should join since many of them are nature guides whose hours of work inhibited attendance at meetings. We need to give a reason why it is beneficial to join – Newsletters, educationals, and networking, with interesting speakers. Virginia Gilbert said it was difficult for out-of-town people to get to the meetings and would have preferred them to be held later, however, this would mean arriving home very late on winter evenings
- Alister Colquhoun brought up the matter of what are we doing about 2010? Again young people would be needed to host the young visitors.
- Alister also said there is currently a problem with the issuing of PDPs – takes a long time and often applications are lost. He felt CTGA should lobby the Road Transportation Board to improve this situation and asked if CTGA as a body could not get accreditation. Tony Rogers suggested Alister form a group to look into the problem on behalf of CTGA. Philip Coetzee had attended meetings and said the matter had been taken up with the Minister of Transportation who

has been mandated to come up with a solution by the next meeting in May. Philip Coetzee will give feed back after that meeting.

- Steven Fleisch congratulated the Exco for getting the guides free access to Table Mountain.
- Terry Bingley had attended some of our trainers' sessions and handed out brochures and had met with good response. He had also experienced problems with his PDP which had taken 2 years 3 months to get. He went to Goodwood finally, applied as a tour guide, and spoke to a Mrs Bates who was of great assistance, and then it took only 4 months.
- Mervyn Sparks felt it was not within the CTGA's realm to lobby for PDPs. David Monton of SATSA has put a lot of effort into supporting the guides. It was suggested we get a specific person to represent CTGA through SATSA. Jenny Briscoe, based in Gauteng, represents National guides, however Pippa stated that any CTGA member has the right to attend SATSA meetings and get involved and that committee members should be attending such meetings as part of their responsibilities.
- Zubeida Brey reminded the Chair that he had not actually asked and announced the ex officio office bearers' continuation of their posts. She also stated that regarding PDPs one could apply for a temporary permit which is valid for 6 months, thus preventing driving illegally while waiting for the new permit to be issued.
- Brian Smith felt CTGA should have the assistance of a lawyer within the association to assist the guides. He knew a good young man who would be glad to assist and would let Mary have the contact details.
- Tony Rogers said the Exco had unanimously agreed to award Rienzi Beckett with an honorary membership of the CTGA in the light of the way he had served the association in the past and had represented them many times within the tourism industry, and had stood in willingly when the Chair was vacated unexpectedly last year. All present applauded this suggestion.
- Tony Rogers said many members had lots of good ideas and should pool their resources and their expertise and offer to help OUR association to be a success.
- Rienzi thanked everyone for the honour and accepted the honorary membership. He had already agreed earlier in the meeting to continue taking care of the refreshments following meetings, as he had done for some time. He apologised to Mary Shears and Tony Rogers and asked them to stay on as Secretary and Treasurer.

There being no other business the Annual General Meeting closed at 18h45.

Signed
Chairperson

Date:

MINI EDUCATIONALS HELD IN 2007/8

Date	Place	Organiser
Thu 14 June	Morgenhof Wine Estate, Stellenbosch, Wine Course, through Michelle Grimbeck	Tony Rogers
Tue 19 June	Riebeeck West	Tammy Wahab
Tue 26 June	Kirstenhof Manor, Kloovenburg Olive farm and Het Vlok Kasteel wine estate	Tammy Wahab
Wed 11 July	Theatre in the District, with show "Woza Cape Town"	Andrew Russell
Wed 11 July	Kirstenbosch Gardens	Christine Malan
Fri 13 July	Wine Walk from Delvira to Delheim	Annelee Steyn
Sat 14 July	Wine Walk from Delvira to Delheim	Annelee Steyn
Thu 19 July	Stellenbosch on Foot	Sandra Krige
Wed 1 August	Visit to Accelerator Based Facility of the Ithemba Laboratories in Faure.	Magdalena de Wet
Wed 8 August	Khwa Ttu San culture guided tour, near Darling on West Coast	Dalene Morris
Wed 8 August	Meeting and educational hosted by Jewel Africa	Exco
Thur 16 August	Lunch at Timeless Way Restaurant in Kalk Bay, with speakers Tony White and Michael Walker	Mary Shears
Fri 31 August (Cxld – lack of participants)	Visit to Kayamandi Township, Stellenbosch	Wayne Milne
Wed 5 Sept	Waterfront Boat Company Sunset Cruise	Tammy Wahab
Wed 19 Sept	Morgenster Wine Estate	Tammy Wahab
Wed 12 Dec	Christmas/fun quiz evening. Venue, snacks and wine provided by Uwe Koetter Jewellers	Johan Louw and Bee

SPEAKERS AT CTGA MEETINGS APRIL 2007 – MARCH 2008

DATE	SPEAKER	TOPIC
17 April	AGM at Barnyard Theatre	(Arranged by Annette Ashley)
9 May	Alfred Kalolo of SARS	Small business amnesty
13 June	Dr David Klatzow	The world of forensic science
11 July	Brian Notcutt	Theatre in the District
8 August	(at Jewel Africa)	
12 September	Peter Butland	Hunting tourism and wildlife conservation
10 October	Theo Ferreira in the Planetarium	Night Skies
14 November	Braam Malherbe	The Great Wall of China
12 December	(Fun evening at Uwe Koetter)	
January	No meeting	
13 February	Sabine Lehmann	Table Mountain Cableway
12 March	Ashley Wentworth, CEO of Storms River Adventures	Fair Trade and Sustainable Tourism

AMENDMENTS TO MINUTES OF THE AGM OF 9 APRIL

1. Apologies: Mariana Delport to be added to the apologies received.
2. Acting Chairman's Report: Page 1, paragraph 4, second line – "Robin Island" to be replaced by "Robben Island"; "Seecoelulisike" to be replaced by "Sikhululekile".
3. Any other business. Page 3, third paragraph – David "Munton" instead of "Monton"